



Ramakrishna Mission Vivekananda Educational and Research Institute
(Deemed-to-be University as declared by Government of India under Section 3 of UGC Act, 1956)
[Formerly Known as Ramakrishna Mission Vivekananda University], Belur Math, West Bengal, India

Application For Mess Fee Exemption *

Name	
Registration No./ID	
Programme	
Hostel Name and Room No.	

Details of exemption sought (for Hostel and Mess facility)

Period for which exemption is sought	From: To:
Reason	
Date of leaving campus	
Date of return to campus	

.....
Signature of the student with date

For office use:

Recommendation from Hostel Superintendent		Charges for the period mentioned
Recommended	Yes No	
No. of days Mess fee is exempted		
Signature of Hostel Superintendent with date		
Approval from Registrar's office		

* **Note** – The exemption from mess fees will be applicable if an eligible student has not availed meals at our RKMVERI (Annapurna) food court continuously for at least 7 days. To qualify, the student must provide a formal application to the Mess In-charge prior to their absence and submit the exemption form for the absence-month by the 15th of the following month. Applications received after this date will typically be rejected.