

To
The Registrar / Controller of Examinations (COE)
Ramakrishna Mission Vivekananda Educational and Research Institute
(Declared by Government of India under Section 3 of UGC Act, 1956)
PO Belur Math, Dist Howrah 711202

Subject: Application for presenting Pre-Submission Seminar for Ph.D./M.Phil. Degree

Respected Maharaj / Sir,

I _____, Registration No./ ID _____,
date of registration _____, Programme _____, Department
_____, Campus _____ request your permission to
present my (MA/ MSc/ MPhil/ PhD) _____ research work entitled _____

_____ at
a pre-submission seminar of my thesis/dissertation at _____ campus. I have paid all the course
fees till date and completed all the academic requirement for presenting the thesis/dissertation pre-
submission seminar. I have published _____ paper(s) in refereed journal(s) in the approved list of Journals
mentioned in the *University Grants Commission (UGC)* website (UGC CARE list) and I have presented
_____ papers in conferences/seminars. Copies of the papers /acceptance letter / offprint and presentation
certificates are **enclosed**. I shall submit my thesis/dissertation within 3 months from the date of the
thesis/dissertation pre-submission seminar.

With regards

Full signature of the Student/Scholar with date

Recommendation of the Guide:

The above mentioned student/scholar has already completed the prescribed course work including research methodology and seminars satisfactorily. He/She has published paper(s) and presented papers in the conferences/seminars from his original research work as mentioned above.

Full signature of the Guide with date

Recommendation of the Dean/ Head of the Department:

I declare that the foregoing statements made by the student/scholar are correct as far as my knowledge is concerned. The student/scholar may be allowed to present his/her pre-submission seminar of the thesis/dissertation.

Date:

Full signature of the Dean/ Head of Department
with office seal

Approval of the Registrar: