



Ramakrishna Mission Vivekananda Educational and Research Institute

(Deemed-to-be-University as declared by Government of India under Section 3 of UGC Act, 1956)

(Accredited by NAAC – awarded A++ grade)

PO Belur Math, Dist Howrah, West Bengal 711202, India

Form No. RKMVERI/Course-Reg/20___ /

Course Registration Form

For Office Only: Received Rs. _____ as Examination fee & late fine of Rs. _____ (if applicable) as online payment OR as Demand Draft No. _____, date _____, Bank & Branch _____ Order No./ Receipt No. _____ Date _____

Signature of Cashier with Seal

1. ID No.: _____ 1(a) Semester/Term No.: _____
2. Name of the student/scholar (in BLOCK letters): _____
3. Course of Study: _____ 3(a) Batch (e.g. 2007-09): _____
4. Department/Faculty: _____
5. Category (Full time/Part time): _____
6. Present address for correspondence (with landline/mobile phone no.): _____

7. The proposed courses to be undertaken in this academic term:

Course No.	Title of the module/subject/course	Credits	Signature of the course-co-ordinator/Guide

8. Topic of research work: _____
9. Research work to be undertaken in this academic term: _____
10. Progress of research work (till date): _____

11. Declaration of the student/scholar:

All the foregoing statements made by me are true to best of my knowledge. I have read the rules and regulations of this University and I will honourably abide by them in the true spirit.

Full Signature of the student/scholar with date

12. Declaration of the Research Guide (only applicable in case of PG research student/scholar):

The behaviour, class-attendance as well as the academic performance of the student/scholar are found to be satisfactory. He/She has been carrying on the research work satisfactorily under my guidance.

Date:

Full Signature of Research Guide

13. Declaration of the Dean / Head of the Department/Course Coordinator

The information supplied by the student/scholar is true to the best of my knowledge and he/she fulfils the criteria to register in the course. I recommend that he/she be registered for the mentioned course in the academic term and academic programme of the University.

Date:

Office Seal

Full Signature of the Dean / Head of the Department/Course Coordinator
Ramakrishna Mission Vivekananda Educational and Research Institute
Belur Math, Howrah, West Bengal, India

For Office Use only:

Registered on _____

Date:

Registrar's Office
Ramakrishna Mission Vivekananda
Educational and Research Institute
Belur Math, Howrah, West Bengal, India

Instructions:

1. This form is to be filled up by the student/scholar in English language only.
2. The student/scholar should choose courses in such a way that the time-table of the courses shouldn't clash with each other and should fulfil the criteria to register for the course.
3. a) Date of Course Registration (without late fine): First day of the beginning of the academic term in which the student/scholar is being admitted.
b) Last date of submission of course-registration form with Late Fine of Rs. 200/- : Within additional six working days of the academic term in which the student/scholar is being admitted. It must be accompanied by an application stating a valid reason for being late.
4. After depositing the requisite fees please submit the completed course registration form to the office.
5. Enclose a typed/hand written research progress report of the last semester