

To
The Registrar / Controller of Examinations (COE)
Ramakrishna Mission Vivekananda Educational and Research Institute
(Declared by Government of India under Section 3 of UGC Act, 1956)
PO Belur Math, Dist Howrah 711202

Subject: Application for appearing the Comprehensive Examination(Oral/Written) for Ph.D./M.Phil. Programme

Respected Maharaj / Sir,

I _____, Registration No./ ID _____,
Programme _____, Department _____,
Campus _____ request your permission to appear in the 'Comprehensive Examination'
(Oral / Written) at _____ campus. I have successfully completed all the course-works prescribed
for the PhD/M.Phil. Degree (including research methodology) and paid all the course fees till date.

With regards

Full signature of the Student/Scholar with date

Recommendation of the Guide:

The above mentioned student/scholar has already completed the prescribed course work including research methodology. He is recommended for appearing in the Comprehensive Examination(Oral/Written).

Full signature of the Guide with date

Recommendation of the Dean/ Head of the Department:

I declare that the foregoing statements made by the student/scholar are correct as far as my knowledge is concerned. The student /scholar may be allowed to appear in the Comprehensive Examination (Oral/Written).

Date:

Full signature of the Dean/ Head of Department
with office seal

Approval of the Registrar: Approved / Not Approved

Signature of the Registrar with Date

office seal

Copy to:

Controller of Examinations (COE)