BELUR CAMPUS
CENTRAL LIBRARY

Library as a Learning Resource

1. Does the library have an Advisory Committee? Specify the composition of the committee. What significant initiatives have been taken by the committee to render the library student/user friendly?

Yes we have an Advisory Committee. There is a Chairman (Professor Debashish Gangopadhyay from the Physics Department), two Computer Science Faculty (Swami Sarvottamananda and Swami Dhyanagamyananda) and Monk in charge of library.

- Circulation, Catalogue searching has been computerized and students can use these facilities online.

- Library has been made accessible to students, faculty, and staff of the university.

- Students can recommend books and study materials to be added to the library collection. Their recommendations are processed within one working day.

2. Provide details of the following:

- Total area of the library (in Sq. Mts.)

  Library area   (1st Floor) 900 *Square Meters*

  　　　　　　　　(2nd Floor) 900 *Square Meters*

- Total seating capacity that can be accommodated: 100 approximately

- Working hours (on working days, on holidays, before examination, during examination, during vacation)
  The Library is kept open from 10.00 am to 5.00 pm on all the week days, except University holidays.

- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
  wi-fi networking of library is in process (The hardware wifi switches are acquired, but yet to be deployed).

- Clear and prominent display of floor plan; adequate sign boards; fire alarm; access to differently-abled users and mode of access to collection

At the entrance the floor plan of library enables the visitor to locate all the library facilities. The visitor is also well guided by visual signs displayed inside the library.

Manually operated fire alarm is installed.

3. Give details of the library holdings:

1. Print (books, back volumes and theses)
   No. of printed books: 24202   (As on March 31, 2016)
   No. of theses: 4
   No. of dissertation: 43

2. Average number of books added during the last three years

Collection of Books			
Academic Year	Books at the Beginning	Books Added	Books at the End
Apr. 2012 – Mar. 2013	19207	422	19629
Apr. 2013 – Mar. 2014	19629	1575	21204
Apr. 2014 – Mar. 2015	21204	729	21933
Apr. 2015 – Mar. 2016	21933	2269	24202

3. Non Print (Microfiche, AV) : 166 (CD & DVD)
4. Electronic (e-books, e-journals) :
   e-books: None
   No. of online journals: 4 (From Jan.2016 - Dec. 2016)
   i)   JSTOR
   ii) MathSciNet (database of reviews, abstracts and bibliographic information for much of the mathematical sciences literature)
   iii) APS (American Physical Society)
   iv) IOP (Institute of Physics)

5. Special collections (e.g. text books, reference books, standards, patents):
   Reference books: 777
6. Book Banks :   None
7. Question Banks : None

4. What tools does the library deploy to provide access to the collection?

- OPAC : The internationally acclaimed Library management software, KOHA, powers the university OPAC. (http://lib.rkmvu.ac.in)
- Electronic Resource Management package for e-journals : Institutional access to selected international e-journals is provided for faculty and students.
- Federated searching tools to search articles in multiple databases : Users feel comfortable using the google's free search engine for 'look inside the book' facility.
- Library Website : lib.rkmvu.ac.in
- In-house/remote access to e-publications: None

5. To what extent is ICT deployed in the library? Give details with regard to the following

- Library automation: It has been initiated.
- Total number of computers for general access: The entire LAN supports library access. There are 6 dedicated computers for this purpose in the library.
- Total numbers of printers for general access: no general access to printers.
- Internet band width speed

1. 2 Mbps
2. 10 Mbps
3. 1 Gbps

Optical fibre is 1 Gbps, but available bandwidth 100 Mbps.
- Institutional Repository : None
- Content management system for e-learning : None
- Participation in resource sharing networks/consortia (like INFLIBNET) : INFLIBNET Consortium member

6. Provide details (per month) with regard to the following

- Average number of walk-ins: 930 user
- Average number of books issued/returned: 480 issued / 240 returned approximately
- Ratio of library books to students enrolled: (24202 : 165) = 146 : 1
- Average number of books added during the last four years : 4995 approximately
- Average number of login to OPAC: OPAC login under-utilized by the users.
- Average number of login to e-resources: e-resources login under-utilized by the users..
- Average number of e-resources downloaded/printed: Nil
- Number of IT (Information Technology) literacy trainings organized: Respective department providing extensive IT training.

7. Give details of specialized services provided by the library with regard to the following

- Manuscripts: There are about a 58 manuscripts yet to be catalogued.
- Reference: 777 Books
- Reprography/Scanning: Provision of this facility is in process.
- Inter-library Loan Service: Nil
- Information Deployment and Notification: We have automated Email notification of circulation information through the library management software.
- OPACS: Circulation is in opac
- Internet Access: Entire LAN is internet enabled.
- Downloads: Unrestricted access to downloads of all non-objectionable materials.
- Reading list/ Bibliography compilation: Nil
- In-house/remote access to e-resources: Currently university doesn't host any e-content.
- User Orientation: At the time of admission students are informed in groups regarding the facilities and how to use them.
- Assistance in searching Databases: Currently university doesn't host any e-content.
- INFLIBNET/IUC facilities: We are associate member of INFLIBNET.
- **For Librarian**

The Central Library of RKMVU, Belur Campus is a hub of academic and research activities. The library has a latest collection of books to aid our curriculum, reference books, journals, educational CDs and DVDs for the use of students, staff and other borrowers. Our library acquired some rare and important collections of paper manuscripts. These are yet to be catalogued. The newly added resources to library (books, journals) are displayed for the convenience of students, and faculty members. Search for any book can be made through KOHA library management software. This library is a member of

INFLIBNET Consortium assisting us in providing online electronic resources to our users and extending reference and referral services to the users. Internet browsing facilities are also available through LAN, but only educational sites are allowed for surfing.

At the beginning of academic session, department of library organizes an orientation programme to help the newly admitted students of the various post-graduate departments know about the facilities offered by library. Currently the library members can avail the reprography and scanning facility through a centralised Xerox & Scanning machine. This facility will soon be made dedicated for the purpose of library processes.

8. Provide details of the annual library budget and the amount spent for purchasing new books and journals.

For the year 2015-16 an informal budgetary allocation of Rs 3.5 lakhs was provided from university funds for acquisition of books and print journals. Of this amount library has spent Rupees 3 lakhs.

Note that this investment excludes acquisitions obtained through sanctioned projects.

9. What initiatives has the university taken to make the library a 'happening place' on campus?

To make the 'happening place' university library has taken the following initiatives:

1. Collection of Audio-visual e-resources for language learning is in process.

2. Collection of Educational CD/DVDs for learning specific subject (offered by the university) is in process.

10. What are the strategies used by the library to collect feedback from its users? How is the feedback analysed and used for the improvement of the library services?

- Powered by Moodle we have an online feedback system in place, setup this year (2016), for collecting feedbacks from students. The students are urged to duly complete the filling of feedback form at the end of the academic year. We are yet to receive their feedback.

11. List the efforts made towards the infrastructural development of the library in the last four years.

- A new library building was inaugurated in November 2015 with minimal office support.

- Wi-Fi facility has been installed in 2016.

- The entire catalogue of 21327 books was barcoded in a record period of under four months during 2015-16.

- In 2015 we renovated the stack area providing 40 additional 5 shelf-racks to accommodate future expansion.

- Interior decoration, acquiring 1300 metal book stoppers, and 4 portable racks goes into infrastructural developments during the year 2015-16.

- Setting up of 6 dedicated internet access enabled computers for the purpose of opac search.