



Internal Quality Assurance Cell (IQAC)

Minutes of the seventh IQAC Meeting held on 04.11.2017

The seventh meeting of the Internal Quality Assurance Cell of the RKMVU – Coimbatore Campus was held on 4th November 2017 at 3.00 pm at GAPEY Conference Hall. The following members were present in the meeting:

- | | |
|---------------------------|-------------------------------------|
| 1. Sw. Garishthananda | - Chairperson |
| 2. Sw. Tatprabhananda | - Administrative Officer |
| 3. Sw. Divyaprajnananda | - Administrative Officer |
| 4. Br. Jnaneshachaitanya | - Deputy Controller of Examinations |
| 5. Dr. S. Alagesan. | - Member (Teacher) |
| 6. Dr. R. Sridhar. | - Member (Teacher) |
| 7. Dr. A. Rajarajan. | - Member (Teacher) |
| 8. Dr. Sudha, A. | - Member (Teacher) |
| 9. Dr. Parween, S. | - Member (Teacher) |
| 10. Mr. Ramakrishna, P. | - Member (Teacher) |
| 11. Dr. Srinivasan, M. | - Member (Teacher) |
| 12. Dr. Giridharan, R. | - Member (Teacher) |
| 13. Sri. S. Somasundaram | - Member (Teacher) |
| 14. Dr. Prabha, H. | - Member (Teacher) |
| 15. Dr. S. Rajaguru | - External member – FDMSE |
| 16. Dr. S. Shankaralingam | - Special Invitee |
| 17. Dr. N. Muthaiah | - Director |

The following are the agenda points:

I: Confirmation of minutes and action taken report of the previous meeting (6th meeting) held on 03.08.2017

The minutes and action taken report of the 6th IQAC meeting (second in 2017) held on 03.08.2017 were presented and unanimously confirmed (Annexure A – Page No. 5).

II: Faculty-wise agenda:

A: Faculty of Disability Management and Special Education

- Review of activities other than proposed:
 - Four staff members and one research scholar attended a two-day Faculty Development Workshop on 3-D printing held on 28th and 29th October 2017.
- Periodical events scheduled
 - Participation and volunteering in Youth Convention 2017 to be held from 1st to 3rd December 2017.
 - National Conference will be conducted in February 2018



॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

3. New Initiatives

- As part of transition from school to work, the Vocational Unit has planned to train student with intellectual disabilities to make the following products:
 - * Kartigai Deepam
 - * Decorated Pine Flowers
 - * Palm Leaf Book Marks
 - * Sand Paintings
 - * Terracotta Jewelry
 - * Silk Thread Jewelry
 - * Coconut Shell products
- A proposal for a CRE programme titled ‘Communication options for Children with Hearing Impairment’ has been submitted by the Department of Hearing Impairment, RKMVERI-FDMSE, to the Rehabilitation Council of India for approval.
- It is planned to prepare small teaching learning packages on selective areas related to disabilities such as visual impairment, hearing impairment and mental retardation.
- A research proposal titled, ‘Effect of tactile stimulation on concept formation for children with visual impairment and learning disabilities with sensory integration problems’ for minor project scheme of the UGC has been submitted for financial assistance to UGC office at New Delhi.

4. Facilities required

- Consent from schools in the Vidyalaya need to be obtained to organize sales of the vocational products prepared by students with intellectual disabilities at the school.

5. Any other matter with the permission of the Chair: Nil

B: Faculty of General and Adapted Physical Education and Yoga

1. Review of activities other than proposed:

- A State Level Workshop on Modern Trends in Football Coaching and Officiating was conducted during 01st and 02nd September 2017.
- Two-day Faculty Development Workshop on 360 fusion 3D software was conducted on 28th and 29th October 2017 at University Computer Laboratory. Two faculty members attended the workshop.

2. Periodical events scheduled:

- Third Project Sports meet, and Inclusive Sports meet will be held on 15 December, 2017
- Training by physical education teacher trainees for children with disabilities and without disabilities at various schools in Coimbatore towards preparation for the ‘Unified Play Day’ scheduled for February 22, 2018, will begin on 28 December 2017.
- State Level Yoga and Kalari competition will be held on 3 February 2018.

3. New Initiatives

- A Research Laboratory will be established.
- 3D Models will be procured for Adapted Physical Education lab.
- Research Projects will be initiated.



॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

4. Facilities required:

- Upgradation of office facilities
- Extension of Wi-Fi facility to the academic block

5. Any other matter with the permission of the Chair: Nil

C: Faculty Center for Agricultural Education and Research

1. Review of activities other than proposed ones:

- RKMVU FAR, in collaboration with Agricultural Technology Management Agency of State Department of Agriculture, organized a farmers' training programme on "Quality Seed Production for Seed Farm Growers" on 07.08.2017.
- Six special lectures on varied topics by eminent speakers were arranged for the benefit of the students.
- On 08.10.2017, a free eye camp was organized in collaboration with the Eye Foundation, Coimbatore. 92 villagers were benefitted during the camp.
- An exhibition was organized by the final year B.Sc. (Ag) students on 17.10.2017 as part of the Rural Agricultural Work Experience programme. Models and exhibits on all latest agricultural technologies were displayed.

2. Periodical events scheduled:

- Participation of students in Youth Convention in December 2017.
- Participation in Gurupuja celebrations and organizing an exhibition on "Yield Maximization of Commercial Crops and Fodder Crops" in January 2018.
- Inter-agri Institutions Sports Meet will be organized in February 2018.
- College Annual Day will be organized in April 2018.

3. New Initiatives:

- FAR is exploring the possibilities of entering into a MoU with Ironwood Careers and Training (ICT) Adelaide, South Australia for faculty visits and professional development through Government of South Australia agencies; scholarships to top ranking students of FAR based on merit and industry training or internship in Australia for B. Sc. (Ag) final year students. Mr. Navtej Bal, Chief Executive Officer, ICT and Mr. Mark Cody, Executive, Primary Industries Skills Council, Adelaide, visited FAR on 25.10.2017 in this regard.
- Establishment of a Seed Technology laboratory will be undertaken.

4. Facilities required:

- Laboratory equipments and apparatus for the Seed Technology laboratory.

5. Any other matter with the permission of the Chair: Nil



D: Office of Controller of Examinations

1. Review of activities other than proposed:

- Record room shelves of the Office of the Controller of Examinations were furnished with sliding shutters, to maintain the records more systematically and safely.
- In RKMVERI Research block, additional 4 nos. of Camera were fixed in the Examination hall and linked to the Office of the Controller of Examinations for better monitoring of all the examinations conducted there.
- B.Sc. (Agriculture) Semester & Arrear Examinations were conducted for 2014, 2015 & 2016 batches and valuation of answer papers is in progress.
- FDMSE, GAPEY and FAR 2017 batch students' registration numbers were generated.
- Convocation was held on 09.09.2017 and degrees were awarded to 170 students.
- Question paper setting for November 2017 Semester examinations of FDMSE & GAPEY is in progress.
- Certificates for Course "Certificate Course on Pre-Employment Skills for Persons with Disabilities (Intellectual Disability)" were generated and handed over to FDMSE for distribution.
- A meeting was held with faculties of FDMSE, GAPEY & FAR to bring out some innovative changes in Examination process.

2. Periodical events scheduled:

- Preparation for Semester examinations November 2017 for GAPEY, FDMSE & FYCSAR is under process.
- FAR External marks are being fed in the Software and Passing Board meeting will be conducted in November 2017.

3. New Initiatives:

- Procurement of a new examination management software for the Office of Controller of Examination.

4. Facilities required:

- Hardware support for the new software need to be provided.

5. Any other matter with the permission of the Chair: Nil

Swami Garishthananda

Chairperson, IQAC
Sw. Garishthananda
Administrative Head,
RKMVU - Coimbatore Campus



Annexure A

Minutes and Action Taken Report of the sixth Meeting (second in 2017)

held on August 3, 2017.

S. No.	Agenda	Minutes	Action Taken Report
1.	Approval of minutes of previous meeting held on 29.4.2017	Minutes were presented	Read and Confirmed
2.	Review of activities other than proposed.	FDMSE An 'audiological camp' by Dept. of Hearing Impairment and a 'sensitization and awareness programme for parents' by students of Dept. of Mental Retardation were conducted.	Report prepared and submitted.
		GAPEY One-day workshop on 'Wheelchair Accessibility and Sports' was jointly organized by GAPEY, Leonard Cheshire Disability and Global Disability Innovation Hub of the University College of London on 31.05.2017.	Report prepared and submitted.
		FAR <ul style="list-style-type: none">• 3rd Annual day – 15.04.2017• NSS camp – 01.05.2017 – 05.05.2017• BOS meeting – 20.06.2017• New hostel inauguration – 28.07.2017	Report prepared and submitted.
3.	Periodical events scheduled	FDMSE <ul style="list-style-type: none">• The 12th Convocation of RKMVU-CBE will be conducted on September 9, 2017.• The 3rd issue of the Braille and Large Print magazine, 'Wonders of Touch' will be released in the month of August.	<ul style="list-style-type: none">• The 12th Convocation was successfully conducted on 9th September. 32 graduates received their degrees and diplomas from FDMSE.• The 3rd issue of the Braille and Large Print magazine, 'Wonders of Touch' was released in the month of August.



		GAPEY Annexure A – calendar of activities for June 2017 to April 2018 was presented	Activities were conducted as per the schedule for the first quarter.
		FAR <ul style="list-style-type: none">• Independence Day will be celebrated on 15.08.2017• Commemoration of Swami Vivekananda's Chicago address on 11.09.2017• Kalaimagal Vizha will be celebrated from 20.09.2017 to 22.09.2017	<ul style="list-style-type: none">• Staff and students participated in the all Vidyalaya Independence Day celebrations Institution level celebration of Independence Day was also conducted.• Oratorical competitions in commemoration of Swami Vivekananda's Chicago Speech.• students participated in the Kalaimagal Vizha celebrations. Students performed 'Ayyanar dance' on 22.09.2017
4.	New Initiatives (to be planned)	FDMSE <ul style="list-style-type: none">• Proposal for Integrated B.Ed. – M.Ed. Special Education (Intellectual Disability) programme has been submitted to the Rehabilitation Council of India, New Delhi.• Adapted Physical Education has been started as a co-curricular activity with two classes a week.• The following events are planned to be conducted at Institution level:<ul style="list-style-type: none">○ Alumni meet○ Literary competitions○ Sports competitions○ Cultural Fest / Competitions	<ul style="list-style-type: none">• The Integrated B.Ed. – M.Ed. Special Education (Intellectual Disability) programme has been approved by RCI for three batches. The courses for the first batch began on November 1st, 2017.• Adapted Physical education classes have been started.• Alumni meet will be held in February 2018• Literary, Sports and cultural competitions are scheduled to be conducted prior to the Annual Day celebration.
		GAPEY: The following programmes are planned <ul style="list-style-type: none">• Integrated BSc, B.Ped programme - Four years• Integrated BPEd, MPed programme - Three years	<ul style="list-style-type: none">• The proposals for integrated BSc. B.Ped programme is in the stage of preparation.• Permission to start M.Sc. Yoga and Naturopathy in 2018-19 and M.Phil and Ph.D. in the



		<ul style="list-style-type: none">• M.Sc. Yoga – Two years• M.Phil Yoga - One year• Ph.D Yoga - Three years• Gymnastics Academy	<p>subsequent years has been obtained. Permission yet to be received.</p> <p>Board of Studies and appointment of 2 Assistant Professors for the same are planned.</p> <ul style="list-style-type: none">• Boucher for Gymnastic Academy in under preparation.
		<p>FAR</p> <ul style="list-style-type: none">• FAR is planning introduction of paperless (electronic) examination system from the ensuing academic year.	<ul style="list-style-type: none">• Discussions are being held with the service provider in this regard.
5.	Facilities required	<p>FDMSE</p> <p>Upgrading infrastructural facilities at FDMSE Seminar hall.</p>	<p>Budget for the required equipments was prepared. Since student strength is low at present, these requirements are postponed.</p>
		<p>GAPEY</p> <ul style="list-style-type: none">• ICT facilities (LCD Projectors for 2 classes)• Maintenance facilities (Water Doctor, Office furniture, Bero, long desk)• Lab equipment for master degree research purpose• Sports Equipments	<ul style="list-style-type: none">• Required facilities for ICT and Maintenance have been procured.• Budget for the purchase of lab equipment had been prepared and attached as Annexure – B.• Sports Equipments for an amount of Rs. 53000/- has been purchased so far.
		<p>FAR</p> <p>Establishment of a Plant Protection laboratory</p>	<p>A Plant Protection laboratory has been established in the Research Block</p>
6.	Any other matter with the permission of the Chair	<p>FDMSE</p> <p>Proposal for 5-day research methodology workshop entitled, 'Fundamentals of Research Methodology' has been submitted to RCI.</p>	<p>The workshop was approved and granted financial assistance by RCI. It was conducted from October 9th to 13th, 2017, with 60 participants and 9 resource persons from Tamil Nadu and Kerala.</p>
		<p>COE</p> <p>Review committee meeting of COE was conducted on 29.07.2017. Five</p>	<ul style="list-style-type: none">• The suggestions of Review committee team are being



॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

		<p>points were suggested by the Audit team.</p> <ul style="list-style-type: none">• Fresh registration numbers for re-do candidates• Anti-malpractice committee• Course instructors' signatures on course syllabi before submitting to COE office• Equal distribution of credits for all programmes• Minimum passing credits.	<p>followed.</p> <ul style="list-style-type: none">• Anti-malpractice procedures will be undertaken by the examination committee itself.
--	--	---	--



Internal Quality Assurance Cell (IQAC)

Minutes of the seventh IQAC Meeting held on 04.11.2017

Venue: GAPEY Conference Hall

Time: 3:00 pm

Member List

S. No.	IQAC Composition	Members	Signature
1	Chairperson	Sw. Garishthananda Secretary, RKMV Administrative Head, RKMVU – Coimbatore Campus	
2	Administrative Officer	Sw. Tatprabhananda Asst. Admin. Head., RKMVU-FAR	
3	Administrative Officer	Sw. Divyaprajnananda Asst. Admin. Head, RKMVU – FDMSE, GAPEY, FYCSR	
4	Controller of Examinations	Br. Jnaneshachaitanya, COE, RMKVU-Cbe	
5	Member (Teacher)	Dr. Alagesan, H.O.D., RKMVU - GAPEY	
6	Member (Teacher)	Dr. Sridhar, R. H.O.D., RKMVU - FYCSR	
7	Member (Teacher)	Dr. A. Rajarajan, Dean, RKMVU-FAR	
8	Member (Teacher)	Dr. Sudha, A., Asst. Prof., RKMVU-FDMSE	
9	Member (Teacher)	Dr. S. Parween, Asst. Prof., RKMVU-FDMSE	



Ramakrishna Mission Vivekananda University
COIMBATORE CAMPUS

SRKV Post, Periyanaickenpalayam, Coimbatore-641020, TN, India
Phone: 0 422 2692676, 2695451, Fax : 0 422 2695452
Email: office@vucbe.org

॥ आत्मनो मोक्षार्थं जगद्धिताय च ॥

10	Member (Teacher)	Dr. Ramakrishna Pettala, Asst. Prof., RKMVU-FDMSE	
11	Member (Teacher)	Dr. M. Srinivasan, Asst. Prof., RKMVU-GAPEY	
12	Member (Teacher)	Dr. R. Giridharan, Asst. Prof., RKMVU-GAPEY	
13	Member (Teacher)	Sri. S. Somasundaram, Asst. Prof., RKMVU-FCR-FY/BAK	
14	Member (Teacher)	Dr. Prabha, Asst. Prof., RKMVU-FDMSE	
15	Local Society & Alumni Member	Dr. Bhavanishankar, Retired Professor, 17/208, D-6, Annur Road, Near K.P.S. Hospital, Mettupalayam - 641301	
16	External Member	Dr. Saikumar, Principal and Secretary, RKMV- Maruti College of Physical Education	
17	External Member	Dr. S. Rajaguru, Professor, RKMV-College of Education	
18	Director, IQAC	Dr. N. Muthaiah, Hon. Dean, RKMVU-FDMSE	

g. Admn Director
RKMVU FAR

DYS SANKARACINGAM