

**Internal Quality Assurance Cell (IQAC)****Minutes of the first IQAC Meeting held on 20.03.2014**

The first IQAC meeting of RKMVU – Coimbatore Campus was held on 20.03.2014 at Conference Hall, RKMVU-GAPEY at 3.00 pm. The following members were present during the meeting.

1	Chairperson	Swami Abhiramananda Secretary, RKMV & Administrative Head, RKMVU – Coimbatore Campus
2	Administrative officer	Swami Garishthananda Assistant Secretary, RKMV
3	Administrative officer	Swami Tatprabhananda Asst. Admin. Head., RKMVU-FAR
4	Administrative officer	Br. Paramarthachaitanya, Asst. Admin. Head, RKMVU – FDMSE, GAPEY
5	Member (Teacher)	Dr. Alagesan, H.O.D., RKMVU – GAPEY
6	Member (Teacher)	Dr. Shankaralingam H.O.D. In-charge, RKMVU - FAR
7	Member (Teacher)	Dr. Sridhar, Principal, College of Arts & Science (SF), SRKV
8	Member (Teacher)	Dr. Sudha, Asst. Prof., RKMVU-FDMSE
9	Member (Teacher)	Dr. Parween, Asst. Prof., RKMVU-FDMSE
10	Member (Teacher)	Dr. Abhishek, Asst. Prof., RKMVU-FDMSE
11	Member (Teacher)	Dr. Srinivasan, Asst. Prof., RKMVU-GAPEY
12	Member (Teacher)	Dr. Sathiyamoorthi, Asst. Prof., RKMVU-GAPEY
13	Member (Teacher)	Dr. A. Rajarajan, Honorary Professor, RKMVU-FAR
14	Member (Teacher)	Sri. S. Somasundaram, Asst. Prof., College of Arts & Science (SF), SRKV
15	Member (Teacher)	Dr. Prabha, Asst. Prof., RKMVU-FDMSE
16	Management Member	Sw. Ishanathananda, Maintenance In-charge, SRKV

17	Local society, Students and Alumni – Member	Dr. Bhavanishankar
18	Employers/Industrialists/stakeholders – Member	Sri. S. Padmanabhan
19	Director, IQAC	Dr. Muthaiah, Hon. Dean, RKMVU-FDMSE

Dr. N. Muthaiah, oriented about establishing Internal Quality Assurance Cell (IQAC). He highlighted the functioning of IQAC with reference to NAAC Website and Guidelines. He discussed the important agenda points to be included in the IQAC based on NAAC criterion wise key aspects. He highlighted the roles of IQAC and other quality sustenance initiatives like Academic Auditing.

He also emphasized the need for identifying the best and innovative practices that may arise out of discussions mooted through the proceedings of various statutory and non – statutory committees such as Board of Studies, Academic Council, Library Committee, Research and Advisory Committee etc.

The following points were discussed during the meeting.

- **Designing feedback mechanism and establishing system for analyzing its outcomes:** With respect to curricular design and revisions, feedback on curriculum should be obtained from students and teachers periodically. The collected feedback should be discussed in Board of Studies (BOS) meetings and ratified in the consecutive Academic Council Meetings (ACM).
- **Encouraging the use of varied learning methods in classrooms:** The faculty members should use different learning approaches which are student centric, such as seminars, demonstrations, cooperative learning, questioning method etc to encourage critical thinking among the learners.
- **Motivating all faculty members to get acquainted with the latest ICT skills:** Each faculty should equip him/ herself to use ICT in teaching learning process regularly.
- **Organizing seminars and workshops by the faculty:** Each faculty should organize seminars, workshops, orientation programmes to the public in order to provide the knowledge regarding the recent developments in the respective fields.

In order to complete the review of the self study and evaluative reports, it was decided that each member from Faculty would discuss their reports with respective HOD's and then the group would reconvene for the next IQAC meeting during November, 2014 to finalize and compile the final report to be sent to the Headquarters of the University.

Swami Abhiramananda
Signature of Chairperson, IQAC
Sw. Abhiramananda
Administrative Head,
RKMVU – Coimbatore Campus.



Ramakrishna Mission Vivekananda University

Internal Quality Assurance Committee

(IQAC) Meeting – 1

Date: 20th March, 2014; Time: 3.00 pm;

Venue: Seminar Hall, RKMVU-GAPEY

Members List

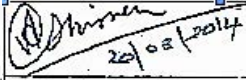
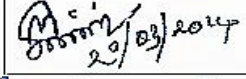
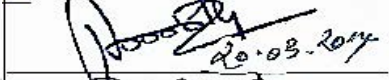




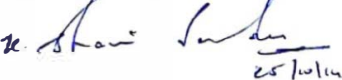

S. No	IQAC Composition	Members Present	Signature
1	Chairperson	Sw. Abhiramananda Secretary, RKMV Administrative Head, RKMVU – Coimbatore Campus	
2	Administrative officer	Sw. Garishthananda Assistant Secretary, RKMV	
3	Administrative officer	Sw. Tatprabhananda Asst. Admin. Head., RKMVU-FAR	
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5	Member (teacher)	Dr. Alagesan, H.O.D., RKMVU – GAPEY	 20/03/2014
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10	Member (teacher)	Dr. Abhishek, Asst. Prof., RKMVU-FDMSE	 20/03/2014
11	Member (teacher)	Dr. Srinivasan, Asst. Prof., RKMVU-GAPEY	 20/03/2014
12	Member (teacher)	Dr. Sathiyamoorthi Asst. Prof., RKMVU-GAPEY	 20.03.2014
13	Member (teacher)	Dr. A. Rajarajan, Honorary Professor, RKMVU-FAR	 20-03-2014
14	Member (teacher)	Sri. S. Somasundaram, Asst. Prof., RKMVU-FCR	
15	Member (teacher)	Dr. Prabha, Asst. Prof., RKMVU-FDMSE	
16	Management Member	Sw. Ishanathananda, Maintenance In-charge, RKMV	
17	Local society, Students and Member	Dr. Bhavanishankar Alumni -	 25/3/14
18	Employers/Industrialists/stakeholders - Member	Sri. S. Padmanabhan CEO, EASY DESIGN SYSTEM	
19	Director, IQAC	Dr. Muthaiah, Hon. Dean, RKMVU-FDMSE	